

QuarkXPress 7: Level 2 + CertBlaster

Publisher: CourseILT

Code: 1423957857

ISBN: 1423957857

Version: 1

Course Length: 1-day (6+ hours)

Prerequisites: QuarkXPress 7: Level 2

What's in QuarkXPress 7: Level 2 + CertBlaster:

This ILT Series course, rated 4.9/5.0 in overall quality by ProCert Labs, builds on the concepts and skills taught in QuarkXPress 7: Level 1. Students will learn how to set up multi-page spreads, set tool preferences, and create a library. They will also create and edit Bézier paths, manually resize text, create a type mask, and adjust tracking and kerning. Topic coverage also includes page numbering, list creation, and table-of-contents formatting. In addition, students will learn how to apply spot colors, create color blends and multi-ink colors, and work with Job Jackets and Job Tickets. Comes with CertBlaster pre- and post-assessment software (download).

Topic-Level Outline

Unit 1 : Efficient layout

*Topic A: * Document setup*

- A-1: Setting up a multiple-page spread
- A-2: Using basic math to size and position items
- A-3: Applying a master page to multiple pages
- A-4: Placing items efficiently

*Topic B: * Libraries*

- B-1: Creating a library
- B-2: Placing library items

*Topic C: * Item spacing*

- C-1: Repeating items
- C-2: Aligning and distributing items

*Topic D: * Synchronization*

- D-1: Creating a shared text entry
- D-2: Inserting a shared text entry
- D-3: Editing a shared text entry
- D-4: Creating a Composition Zone
- D-5: Sharing a Composition Zone

Unit 2 : Bézier paths

*Topic A: * Working with Bézier paths*

- A-1: Drawing Bézier shapes
- A-2: Editing Bézier paths

*Topic B: * Bézier paths and type*

- B-1: Flowing text on a path

*Topic C: * Bézier paths and images*

- C-1: Generating clipping paths
- C-2: Editing clipping paths manually
- C-3: Clipping with embedded paths

Unit 3 : Typography

*Topic A: * Manual text resizing*

- A-1: Manually resizing text

*Topic B: * Graphics in typography*

- B-1: Creating a runaround based on a clipping path
- B-2: Creating a type mask

*Topic C: * Precise leading control*

- C-1: Snapping text to a baseline grid
- C-2: Applying justified leading

*Topic D: * Special characters*

- D-1: Formatting special characters

*Topic E: * Horizontal spacing*

- E-1: Controlling spacing with H&J specifications
- E-2: Adjusting tracking
- E-3: Adjusting kerning
- E-4: Editing a kerning table
- E-5: Editing a tracking table

Unit 4 : Long documents

*Topic A: * Sectioning documents*

- A-1: Dividing a document into sections

*Topic B: * Books*

- B-1: Creating a book
- B-2: Modifying page numbers of chapters in a book

*Topic C: * Lists*

- C-1: Creating a list
- C-2: Editing a list
- C-3: Creating a table of contents from a list

Unit 5 : Working with color

*Topic A: * Colors and blends*

- A-1: Applying spot colors
- A-2: Applying color blends

A-3: Creating a blend with a multi-ink color

*Topic B: * Transparency*

- B-1: Controlling opacity
- B-2: Applying a drop shadow

Unit 6 : Job Jackets

*Topic A: * Managing a project*

- A-1: Editing a Job Jacket
- A-2: Adding rules to a Job Jacket

*Topic B: * Evaluating a layout*

- B-1: Editing a Job Ticket template
- B-2: Using Job Tickets to evaluate a layout