

Windows SharePoint Services 3.0: Level 2

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Course Length: 1-day (6+ hours)

Prerequisites: It's assumed that the student has some experience working with and supporting Windows Server 2003 computers. Students can obtain these skills by taking the *MCSE 70-290: Managing and Maintaining a Windows Server 2003 Environment* course. This course assumes that students have completed Windows SharePoint Services: Level 1 or have equivalent experience.

What's in Windows SharePoint Services 3.0: Level 2:

This ILT Series course is designed for students who want to customize their Windows SharePoint Services team Web site beyond the default basic site to meet the specific needs of their users; or to integrate Microsoft Office applications into their Windows SharePoint Services Web sites to facilitate document sharing and information publishing. This course assumes that students have completed Windows SharePoint Services: Basic or have equivalent experience.

Topic-Level Outline

Unit 1 : Installation

*Topic A: * Supporting applications*

- A-1: Creating SharePoint install and database access accounts
- A-2: Installing Web services
- A-3: Installing .NET Framework 3.5
- A-4: Assigning SQL Server 2005 roles (instructor demonstration)
- A-5: Verifying SQL Server remote access configuration (instructor demonstration)

*Topic B: * Windows SharePoint Services 3.0*

- B-1: Verifying system requirements
- B-2: Completing a Server Farm installation
- B-3: Running the SharePoint Products and Technologies Configuration Wizard
- B-4: Viewing the Central Administration site pages
- B-5: Confirming WSS 3.0 SQL databases (instructor demonstration)
- B-6: Validating IIS updates
- B-7: Verifying WSS 3.0 services
- B-8: Confirming WSS 3.0 security groups
- B-9: Monitoring the WSS 3.0 index files folder

Unit 2 : Server Farm configuration

*Topic A: * Search*

- A-1: Creating a WSS 3.0 Search account
- A-2: Configuring and starting the WSS 3.0 Search service

*Topic B: * The first site collection*

- B-1: Creating WSS's first Web application
- B-2: Confirming successful creation of the Web application
- B-3: Creating a site collection
- B-4: Modifying the Site Administrators group

*Topic C: * Additional site collections*

- C-1: Creating an additional Web application
- C-2: Creating an additional site collection

Unit 3 : E-mail services

*Topic A: * Outgoing e-mail*

- A-1: Configuring outgoing e-mail
- A-2: Testing outgoing e-mail settings
- A-3: Verifying immediate job timer definition

*Topic B: * Incoming e-mail*

- B-1: Configuring IIS's SMTP service
- B-2: Configuring permissions on the IIS drop folder
- B-3: Completing a basic incoming e-mail setup
- B-4: Configuring an e-mail enabled list
- B-5: Testing incoming e-mail

Unit 4 : Site collection access

*Topic A: * Users and groups*

- A-1: Reviewing group permissions for a site collection
- A-2: Creating a new WSS group
- A-3: Adding an AD user to a WSS group
- A-4: Removing a user from a WSS group
- A-5: Enabling anonymous access on a Web application
- A-6: Enabling anonymous access on a site collection
- A-7: Enabling anonymous access on a list
- A-8: Disabling and enabling anonymous access

*Topic B: * Public access*

- B-1: Creating a public URL by extending a Web application
- B-2: Reviewing public site creation in IIS
- B-3: Reviewing alternate access mapping
- B-4: Configuring zone security
- B-5: Removing a public URL

Unit 5 : Backup and restore

*Topic A: * Server farm and Web application backup*

- A-1: Establishing permissions to the backup location for the Central Administration backup utility
- A-2: Completing a full backup of the WSS server farm using Central Administration
- A-3: Viewing backup history
- A-4: Simulating a WSS database problem (instructor demonstration)
- A-5: Restoring from a backup using Central Administration
- A-6: Assigning permissions to run an STSADM backup (instructor demonstration)
- A-7: Completing a full backup of the WSS server farm using STSADM
- A-8: Simulating WSS site collection problems
- A-9: Restoring a server farm using STSADM

*Topic B: * Site collection backups*

- B-1: Setting permissions for an STSADM site collection restore
- B-2: Backing up a site collection using STSADM
- B-3: Simulating WSS site problems
- B-4: Restoring a site collection using STSADM

Unit 6 : Windows SharePoint Services removal

*Topic A: * Uninstallation*

- A-1: Deleting a site collection
- A-2: Deleting a Web application
- A-3: Uninstalling Windows SharePoint Services 3.0